

AGENDA

- 6:00 p.m. Public Comment.
- 7:00 p.m. Youth Commission to discuss recommended job description for Youth Director and future seasonal events.
- 7:30 p.m. Members of the Finance Committee to discuss hiring options for the Town Accountant.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period December 9th through December 15th, 2017, regarding the following:

- Tree Work off of Robbins Island Road
- Network Penetration and User Testing
- Discussion of Town Administrator's Goals for Calendar Year 2018
- Appointment of Town Hall/Library Custodian
- Alternative Mechanism for Conversion and Maintenance of Street Lights
- Rehabilitation of Route 133 Bridge Over Essex River
- Repairs to Large Stone Pier, Conomo Point
- Further Review of Draft FY19 Capital and Operating Budget Requests
- Preliminary List of Potential Article Topics for Annual Town Meeting

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$217,547.65.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 12/14/2017 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	11/24/17	\$ 331.60	Fire Department
Dave Pereen	Pereen Plumbing	11/26/17	\$ 278.00	Town Property

- Approve the minutes for the Selectmen's December 11, 2017, Open Meeting and Executive Session.
- Discuss request to communicate with Town Counsel with respect to property access over Laurel Lane.
- Review a letter from the Mass Cultural Council regarding the expiration of the State designation of the Essex River Cultural District in June 2018.
- Conomo Point Matters: None.
- Warrant for the Annual Town Meeting:
 - Vote to hold the Annual Town Meeting on May 7, 2018, starting at 7:30 pm at the Essex Elementary School.

- Vote to open the Warrant for the Annual Town Meeting and accept articles for inclusion in the Warrant until 3:00 p.m. on Wednesday, February 28, 2018.
 - Vote to accept reports for the Annual Town Report until noon on Wednesday, January 31, 2018.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

PERSONNEL BOARD: Consider approval of revised Youth Director job description.

LICENSING BOARD:

Antiques License Renewal:

- Susan Blake, Muzio Designs, 55 John Wise Avenue
- Robert Coviello, Main Street Antiques, 44 Main Street
- Robert Landry, L.A. Landry Antiques, 164 Main Street
- Tom Lang, Perim Lang Antiques, 18 Eastern Avenue

Common Victuallers License Renewal:

- Cape Ann Pizza
- Essex Pizza

REMINDERS:

- The Selectmen will attend a Manchester Essex Regional School capital budget review meeting at the Manchester Essex Regional High School on December 19, 2017, starting at 7:00 p.m.
- The next regular Board of Selectmen's meeting will take place on Monday, January 8, 2018, at 6:00 p.m. in the Town Hall Stage Conference Room on the second floor, 30 Martin Street.
- There will be a Town Building Committee meeting on Thursday, January 18, 2018, at 7:00 p.m. in the Town Hall Auditorium.
- There will be a Public Forum on Wednesday, January 24, 2018, at 7:00 p.m. in the Town Hall Auditorium to review options for a public safety building replacement.
- The Selectmen will attend a Public Hearing concerning the Manchester Essex Regional School District FY2019 final Operating Budget at the Manchester Essex Regional High School on January 30, 2018, starting at 7:00 p.m.